

Schedule of Events

SEPTEMBER 2016

5th - Labor Day - No School

Pick - Ups ONLY:

Middleboro station 6:45 PM

Westwood station 5:30PM

6th - Classes Resume

Weekend Travel Dates ONLY

Train Drop-offs:

2nd, 9th, 16th, 23rd & 30th:

Middleboro station 3:20PM

Westwood station 1:57 PM

Train Pick -ups:

5th, 11th, 18th & 25th:

Middleboro station 6:45 PM

Westwood station 5:30PM

***Please note any other travel outside our travel policy
you will need to arrange***

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
					Travel Day	
4	5	6	7	8	9	10
Not a Travel Day	Labor Day No School Travel Day	Classes Resume			Travel Day	
11	12	13	14	15	16	17
Travel Day					Travel Day	
18	19	20	21	22	23	24
Travel Day					Travel Day	
25	26	27	28	29	30	
Travel Day					Travel Day	

Schedule of Events

OCTOBER 2016

10th - Columbus Day-No School

11th - Classes Resume

10th - No School - TRAVEL DAY

Pick - Ups ONLY:

Middleboro station 6:45 PM

Westwood station 5:30PM

Weekend Travel Dates ONLY

Train Drop - offs:

7th, 14th, 21st, & 28th:

Middleboro station 3:20PM

Westwood station 1:57 PM

Train Pick-ups:

2nd, 10th, 16th, 23rd, 30th:

Middleboro station 6:45 PM

Westwood station 5:30PM

***Please note any other travel outside our travel policy
you will need to arrange***

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
Travel Day					Travel Day	
9	10	11	12	13	14	15
Not a Travel Day	Columbus Day No School Travel Day	Classes Resume			Travel Day	
16	17	18	19	20	21	22
Travel Day					Travel Day	
23	24	25	26	27	28	29
Travel Day					Travel Day	
30	31					
Travel Day						

Schedule of Events

NOVEMBER 2016

23rd - 25th No school - 28th Classes Resume

22th-End of School Day-TRAVEL DAY

Drop - offs trains ONLY:
Middleboro station 3:20PM
Westwood station 1:57 PM

Drop - off airports ONLY:
Providence TFG 11am - 3pm
Boston (out of country only)

Weekend Travel Dates ONLY

Train Drop - offs:

4th, 9th, 18th, 22nd

Train Drop - offs:
Middleboro station 3:20PM
Westwood station 1:57 PM

Train Pick-ups:

6th, 13th, 20th, 27th:

Train Pick-Up:
Middleboro station 6:45 PM
Westwood station 5:30PM

Airport Pick-up: 27th

Pick - ups airports ONLY:
Providence TFG 6:00 pm
Boston (out of country only)

Please note any other travel outside our travel policy you will need to arrange

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4 Travel Day	5
6 Travel Day	7	8	9 Travel Day	10 No School	11 Veterans Day No School NOT a Travel Day	12
13 Travel Day	14	15	16	17	18 Travel Day	19
20 Travel Day	21	22 Travel Day—Only	23 No School	24 No School	25 No School NOT a Travel Day	26
27 Travel Day	28 Classes Resume	29	30			

Schedule of Events

DECEMBER 2016

19th thru 1/2nd - No School

16th-End of School Day-TRAVEL DAY

Drop - offs trains ONLY:
Middleboro station 3:20PM
Westwood station 1:57 PM

Drop - off airports ONLY:
Providence TFG 11am - 3pm
Boston (out of country only)

Weekend Travel Dates ONLY

Train Drop - offs:

2nd, 9th, 16th, 23rd, 30th

Train Drop - offs:
Middleboro station 3:20PM
Westwood station 1:57 PM

Train Pick-ups:

4th, 11th, 18th:

Train Pick-Up:
Middleboro station 6:45 PM
Westwood station 5:30PM

*****Please note any other travel outside our travel policy you will need to arrange*****

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
					Travel Day	
4	5	6	7	8	9	10
Travel Day					Travel Day	
11	12	13	14	15	16	17
Travel Day					Travel Day	
18	19	20	21	22	23	24
Travel Day	No School Winter Break	No School Winter Break	No School Winter Break	No School Winter Break	No School Winter Break Travel Day	
25	26	27	28	29	30	31
NOT a Travel Day	No School Winter Break	No School Winter Break	No School Winter Break	No School Winter Break	No School Winter Break Travel Day	

Schedule of Events

JANUARY 2017

2nd - No School - 3rd Classes Resume

16th - Martin Luther King Day-No School

2nd - TRAVEL DAY (return from break)

Pick - up trains ONLY:
Middleboro station 6:45PM
Westwood station 5:30 PM

Pick - ups airports ONLY:
Providence TFG 6:00 pm
Boston (out of country only)

Weekend Travel Dates ONLY

Train Drop - offs:

6th, 13th, 20th & 27th:

Train Drop - offs:
Middleboro station 3:20PM
Westwood station 1:57 PM

Train Pick-ups:

2nd, 8th, 16th, 22nd & 29th:

Train Pick-Up:
Middleboro station 6:45 PM
Westwood station 5:30PM

*****Please note any other travel outside our travel policy you will need to arrange*****

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Not a Travel Day	2 No School Travel Day	3 Classes Resume	4	5	6 Travel Day	7
8 Travel Day	9	10	11	12	13 Travel Day	14
15 Not a Travel Day	16 MLK Day No School Travel Day	17 Classes Resume	18	19	20 Travel Day	21
22 Travel Day	23	24	25	26	27 Travel Day	28
29 Travel Day	30	31				

Schedule of Events

FEBRUARY 2017

20th - 24th Winter Break - No School

27th - Classes Resume

16th-End of School Day-TRAVEL DAY

Drop - offs trains ONLY:
Middleboro station 3:20PM
Westwood station 1:57 PM

Drop - off airports ONLY:
Providence TFG 11am - 3pm
Boston (out of country only)

26th - TRAVEL DAY

Pick - Ups ONLY:
Middleboro station 6:45 PM
Westwood station 5:30PM
Providence Airport Pick-up: 6:00 PM

Weekend Travel Dates ONLY

Train Drop - offs:

3rd, 10th, 16th & 24th:

Train Drop - offs:
Middleboro station 3:20PM
Westwood station 1:57 PM

Train Pick-ups:

5th, 12th, 19th & 26th

Train Pick-Up:
Middleboro station 6:45 PM
Westwood station 5:30PM

Please note any other travel outside our travel policy you will need to arrange

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
					Travel Day	
5	6	7	8	9	10	11
Travel Day					Travel Day	
12	13	14	15	16	17	18
Travel Day				Travel Day	No School Not a Travel Day	
19	20	21	22	23	24	25
Travel Day	No School	No School	No School	No School	No School Travel Day	
26	27	28				
Travel Day	Classes Resume					

Schedule of Events

MARCH 2017

Weekend Travel Dates ONLY

Train Drop - offs:

3rd; 10th, 17th, 24th & 31st

Train Drop - offs:

Middleboro station 3:20PM
Westwood station 1:57 PM

Train Pick-ups:

5th, 12th, 19th & 26th

Train Pick-Up:
Middleboro station 6:45 PM
Westwood station 5:30PM

Please note any other travel outside our travel policy you will need to arrange

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
					Travel Day	
5	6	7	8	9	10	11
Travel Day					Travel Day	
12	13	14	15	16	17	18
Travel Day					Travel Day	
19	20	21	22	23	24	25
Travel Day					Travel Day	
26	27	28	29	30	31	
Travel Day					Travel Day	

Schedule of Events

APRIL 2017

17- 21 Vacation Break - No School

24th—Classes Resume

13th-End of School Day-TRAVEL DAY

Drop - offs trains ONLY:
Middleboro station 3:20PM
Westwood station 1:57 PM

Drop - off airports ONLY:
Providence TFG 11am - 3pm
Boston (out of country only)

23rd - TRAVEL DAY

Pick - Ups ONLY:
Middleboro station 6:45 PM
Westwood station 5:30PM
Providence Airport Pick-up: 6:00 PM

Weekend Travel Dates ONLY

Train Drop - offs:

7th, 13th, 21st & 28th:

Train Drop - offs:
Middleboro station 3:20PM
Westwood station 1:57 PM

Train Pick-ups:

2nd, 9th, 16th, 23rd & 30th

Train Pick-Up:
Middleboro station 6:45 PM
Westwood station 5:30PM

Please note any other travel outside our travel policy you will need to arrange

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
Travel Day					Travel Day	
9	10	11	12	13	14	15
Travel Day				Travel Day	No School Not a Travel Day	
16	17	18	19	20	21	22
Travel Day	No school	No School	No School	No School	No School Travel Day	
23	24	25	26	27	28	29
Travel Day	Classes Resume				Travel Day	
30						
Travel Day						

Schedule of Events

MAY 2017

29th - Memorial Day - No School

30th - Classes Resume

Weekend Travel Dates ONLY

Train Drop - offs:

5th, 12th, 19th & 26th:

Train Drop - offs:

Middleboro station 3:20PM

Westwood station 1:57 PM

Train Pick-ups:

7th, 14th, 21st & 29th

Train Pick-Up:

Middleboro station 6:45 PM

Westwood station 5:30PM

*****Please note any other travel outside our travel policy you will need to arrange*****

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5 Travel Day	6
7	8	9	10	11	12	13
Travel Day					Travel Day	
14	15	16	17	18	19	20
Travel Day					Travel Day	
21	22	23	24	25	26	27
Travel Day					Travel Day	
28	29	30	31			
Not a Travel Day	Memorial Day No School Travel Day	Classes Resume				

Schedule of Events

JUNE 2017

22nd thru 7/4th - No School

22nd-End of School Day-TRAVEL DAY

Drop - offs trains ONLY:
Middleboro station 3:20PM
Westwood station 1:57 PM

Drop - off airports ONLY:
Providence TFG 11am - 3pm
Boston (out of country only)

Weekend Travel Dates ONLY

Train Drop - offs:

2nd, 9th, 16th, 22nd & 30th:

Train Drop - offs:
Middleboro station 3:20PM
Westwood station 1:57 PM

Train Pick-ups:

4th, 11th, 18th & 25th

Train Pick-Up:
Middleboro station 6:45 PM
Westwood station 5:30PM

*****Please note any other travel outside our travel policy you will need to arrange*****

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
					Travel Day	
4	5	6	7	8	9	10
Travel Day					Travel Day	
11	12	13	14	15	16	17
Travel Day					Travel Day	
18	19	20	21	22	23	24
Travel Day				Travel Day	No School Not a Travel Day	
25	26	27	28	29	30	
Travel Day	Summer Break	Summer Break	Summer Break	Summer Break	Travel Day Summer Break	

Schedule of Events

JULY 2017

1st thru 4th - No School - Classes Resume 5th

4th - TRAVEL DAY (break return)

Pick - Ups ONLY:
 Middleboro station 6:45 PM
 Westwood station 5:30PM
 Providence Airport Pick-up: 6:00 PM

Weekend Travel Dates ONLY

Train Drop - offs:

7th, 14th, 21st & 28th:
 Train Drop - offs:
 Middleboro station 3:20PM
 Westwood station 1:57 PM

Train Pick-ups:

4th, 9th, 16th, 23rd & 30th
 Train Pick-Up:
 Middleboro station 6:45 PM
 Westwood station 5:30PM

*****Please note any other travel outside our travel policy
 you will need to arrange*****

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2 Not a Travel Day	3 No School Summer Break	4 Travel Day Summer Break	5 Classes Resume	6	7 Travel Day	8
9 Travel Day	10	11	12	13	14 Travel Day	15
16 Travel Day	17	18	19	20	21 Travel Day	22
23 Travel Day	24	25	26	27	28 Travel Day	29
30 Travel Day	31					

Schedule of Events

AUGUST 2017

24th thru 31st - No School

23rd - TRAVEL DAY—TRAINS

Drop - offs trains ONLY:
Middleboro station 3:20PM
Westwood station 1:57 PM

24th - TRAVEL DAY - AIRPORTS

Drop - off airports ONLY:
Providence TFG 11am - 3pm
Boston (out of country only)

Weekend Travel Dates ONLY

Train Drop - offs:

4th, 11th, 18th, 23rd:

Train Drop - offs:
Middleboro station 3:20PM
Westwood station 1:57 PM

Train Pick-ups:

6th, 13th, 20th & 27th

Train Pick-Up:
Middleboro station 6:45 PM
Westwood station 5:30PM

*****Please note any other travel outside our travel policy
you will need to arrange*****

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
					Travel Day	
6	7	8	9	10	11	12
Travel Day					Travel Day	
13	14	15	16	17	18	19
Travel Day					Travel Day	
20	21	22	23	24	25	26
Travel Day			Graduation Train ONLY Travel Day	Airport ONLY Travel Day No School	Not a Travel Day No School	
27	28	29	30	31		
Travel Day	No School	No School	No School	No School		

Transportation Guidelines

Chamberlain International School provides assistance for transportation to home visits as a convenience to our families. It is fully expected that students identified for public transportation are capable of and deemed appropriate to handle this responsibility. Chamberlain School will transport students to the local train stations and local airports during designated times as described in the attached calendar.

All weekend and vacation plans must be arranged ahead of time. It is expected that you inform Tara Kahian by Tuesday at **2:00 p.m.** of each **week** what the visitation schedule will be for the weekend. **Vacation schedules will be expected to be arranged 2 weeks ahead of time.** These deadlines are required due to the need for time in preparing student medications, as well as for staffing purposes.

If you need to change your plans any time after Wednesday you must fill out an emergency exception form to be approved. If your child is traveling via transportation we will not guarantee that we will be able to assist in the transportation as this will need to be arranged if possible. This is also time for vacation / break's; after the 2 week deadline all plans that change or have not yet been given will have to be submitted on this form and returned for approval.

For students who are unable to comply with our policies while utilizing public transportation (train or airline), Chamberlain reserves the right to discontinue or suspend the use of public transportation. **Parents will be required to make alternative transportation arrangements, which do not include public transportation,** as this does not adequately address the safety issues. The following example behaviors would constitute suspension or termination: smoking, drug and alcohol use, unsafe behavior, sexualized behavior, 30 day, aggressive behavior towards others and non-compliance with staff supervision, inability to comply with Chamberlain's designated Sunday pick-up and return times.

Students must be in dorms by 9:00PM Sunday evenings, and any other behaviors deemed unsafe or irresponsible.

Guidelines for Train Transportation:

Chamberlain School requires a 3 day notice of all requests for train transportation. Please notify Tara Kahian at **508/947-7825 x. 3107** to make arrangements. Times **MUST** coincide with the train policy. We transport to the Middleboro T-station and Westwood Amtrak (Rt. 128).

Chamberlain School is not responsible for missed trains, delayed trains or student actions while at the train stations or on the trains.

Departing trains only for Middleboro travel are:

Middleboro T-station:

Weekend travel (Friday): 3:25 pm

Amtrak (128) Westwood Station:

Weekend travel (Friday): 1:57 pm

****Please see travel calendar for school vacations and holiday schedules***

Returning trains only for Middleboro travel are:

Middleboro t-station:

Weekend travel (Sunday): 6:45 pm

Amtrak (128) Westwood Station:

Weekend travel (Sunday): 5:30 pm (for unaccompanied minors)

****Please see travel calendar for school vacations and holiday schedules***

Any trains departing or arriving outside of the designated times parents must make alternative transportation arrangements.

Guidelines for Airport Transportation:

Chamberlain School requires a 2-week notice of all requests for airport transportation. Please notify Tara Kahian at **508/947-7825 x. 3107** to make arrangements. Times **MUST** coincide with airport policy.

We transport to T.F Green airport as it is more convenient and easier for students to navigate their way around, unless your child lives out of the country. If your child lives out of the country we will make special arrangements to transport to Logan International Airport. Please keep in mind that the airport guidelines are still in effect.

Chamberlain School is not responsible for missed flights, delayed flights or student actions while at airport or on their flight.

Departing flights must be between 11:00 am - 3:00 pm. **Chamberlain staff will remain at the airport between 11:00 - 3:00 pm ONLY. Students may be unsupervised once they go through security, due to airport policy unless other arrangements have been made with us. All return flights must land prior to 5:30PM staff pick up students at 6:00 pm only.**

Any flights departing or arriving outside of the designated times parents must make alternative transportation arrangements or follow Chamberlain's exception policy.

Frequently Asked Questions

How can my child receive necessary fund for travel?

Travel Coordinator will process fund for students per parents' request from their student account. Please notify her how much to withdraw from his/her account when you provide all travel information for your child.

My child is traveling by train for the first time. How can we ensure their safe travel?

Please discuss with your child's therapist. The therapist might be able to arrange more experienced student traveler to accompany him/her through navigating the train station. His/Her Therapist might provide trial train run with your child before actual independent travel. Providing cell phone is a good option for emergency purposes.

Will staff travel to South Station with students?

Students will travel by themselves via train from/to Middleboro station. If staff accommodation is necessary, please discuss with your child's therapist prior to travel arrangement is made.

Will student be provided with a Charlie Card? How does it work?

All students traveling via train will be traveling with a Charlie Card and Chamberlain Student ID. With these cards, students can purchase their train tickets from Middleboro to South Station with student discounted price. The Charlie Card we provide CANNOT deposit/withdraw fund, but act as an ID for student discount only. Students will require cash to purchase their tickets when boarding the train.

How does my child receive his/her ticket or boarding pass?

Travel Coordinator will make a packet of necessary belongings along with travel fund and your child will receive them at the day of departure from staff.

When is staff transporting students to train station?

Travel Calendar is provided to you at enrollment, also Travel Coordinator will e-mail updated schedule to you monthly. Generally staff transportation are available on Fridays for 9am and 3pm departures from Middleboro Train station to South Station, and Sundays at 6:40pm pick up from Middleboro Station to school. As for vacations, please refer to the monthly update from Travel Coordinate for specific dates and times. If returning and departing at other schedule, parents are responsible to arrange transportation.

Who will transport students?

Travel Coordinator will coordinate with residential and educational departments to assign the staff depending on transportation time.

Will staff stay with my child until his/her plane departs?

Staff will assist your child to receive boarding pass, check in luggage, and walk him/her through to the security gate prior to departure. Your child may be unsupervised once they go thru security, due to airport policy. Staff will not stay at the airport later than 3pm on the travel day.

Where will students meet the staff at airport upon arrival?

T.F. Green's terminal comprises of two levels, Departure (lower level) and Arrival (upper level). When you arrive at T.F. Green Airport, make your way to the main arrivals area and look for a Chamberlain staff member at the arrival gate. The staff will collect you and take you to your arranged transportation.

For interactive map of T.F. Green Airport, please check:

<http://www.flightstats.com/go/AirportTerminalMaps/airportTerminalMaps.do?airportCode=PVD>

Do parents need to make transportation reservations?

When the flights are scheduled between assigned dates and hours, Chamberlain school will coordinate transportation to the airport according to your child's flight schedule. No additional reservation necessary for transportation to the airport. If the flight is not within designated schedule, parents are responsible to arrange their own transportations to the airport. Please refer to airport taxi services below.

Local Taxi Services

*****Please provide the school address clearly when you make reservations. If the taxi is sent to the wrong location, the school cannot guarantee your child's timely arrival to destination. Please schedule to arrive at school 30 minutes prior to scheduled train departure.**

To/From Middleboro Train Station: approx. \$25 plus tip (one way) cash only*

<u>Superior Taxi (Middleboro)</u>	508/947-2424
<u>Checker Cab Company (Taunton, MA)</u>	508/824-5831 or 774/406-6024 (ask for Robert)
<u>AAA Bridgewater Taxi (Bridgewater, MA)</u>	508/697-4343

* Prices are estimated values. Please check with your company upon reservation.

Airport Taxi Services

To/from T.F. Green airport (Providence, RI): approx. \$130 plus tip (one way)*

To/From Logan airport (Boston, MA): approx. \$150 plus tip (one way)*

<u>Bristol County Coach (Norton, MA)</u>	888/222-2817
<u>Coach 2000 (E. Taunton, MA)</u>	508/880-8899
<u>Moonlight Limousine & Van Services (Lakeville, MA)</u>	508/947-3290
<u>ETS Transport (Quincy/Randolph, MA)</u>	888/366-3388

* Prices are estimated values. Please check with your company upon reservation.

Bus, Train, Plane, Ferry Information

<u>Greyhound Bus:</u>	800/231-2222	www.greyhound.com
<u>Commuter Rail (MBTA):</u>	617/222-5000	www.mbta.com \$5 per student one way (Middleboro Station to South Station)
<u>Amtrak Train:</u>	800/USA-RAIL (800/872-7245)	www.amtrak.com
<u>Logan Airport Travel Info:</u>	800/23-LOGAN (800/235-6426)	www.massport.com
<u>T.F. Green Airport Travel Info:</u>	888/268-7222 or 401/691-2471	www.pvdairport.com
<u>Steam Ship Authority Info</u>	508/548-5011	Fast Ferry Reservations: 508/495-3278 www.steamshipauthority.com

EMERGENCY EXCEPTION FORM

If parents have to make student visit plans outside the designated Chamberlain times, the parents are to request this by the **Tuesday** prior to the weekend (or for other travel, at least 72 hours in advance) to Tara Kahain, Student Weekend Planning Coordinator. Chamberlain will respond back within a 24 hour time frame with an answer if Chamberlain can accommodate the request and an approximate charge for the request. The charge for the request is calculated in the following way: \$30 an hour for staff plus the federal reimbursement rate for mileage (currently .55 cents a mile). Upon approval of the charge by the parent, the parent is to contact the Chamberlain business office to pay the approximate charge with a credit card no later than 3:00 PM on the *day prior to the travel* to pay the charge. If the parents cannot or do not pay this charge, it is the parent's responsibility to provide transport to Chamberlain School or arrange transport during the allowed times.

Students Name: _____ **Date:** _____

I must change my child's weekend / vacation plans due to the below reason(s):

I would like the plan now to be and understand that I will be charged the rate above for transportation outside the Chamberlain guidelines:

I fully understand if Chamberlain is unable to coordinate this plan for me I must find other means of transportation.

Parents Name

Date

Chamberlain Administration Approval

Date