



Chamberlain International School COVID-19 Guidelines Revised 12/08/2020

Chamberlain International School has developed these safety guidelines based on what is currently known about the transition and severity of the Coronavirus virus (COVID-19). These practices are developed based on the guidance from our regulatory agencies and will be updated as needed as additional information becomes available.

I. Transportation Plan:

- Whenever possible, students will be transported by a parent/guardian (a family member living in household with student) to school.
- For students transported by public school or other means of transportation, students are required to wear a mask and adhere to social distancing guidelines while in the vehicle.

II. Offices:

- Offices will be supplied with extra masks and hand sanitizer.
- Staff are all required to wear masks when entering all buildings and office spaces.
- Students will be limited to entering offices, only if necessary and only when wearing a mask and upon entering uses hand sanitizer.

III. Student Learning Spaces:

- Student groupings will be kept small, with 8-12 or smaller student groupings.
- Assigned seating will be provided in all classrooms, desks will be separated by a minimum of 3 feet, and whenever possible up to 6 feet.
- All seating will be facing the same direction.
- All extra furniture has been removed to maximize available space.
- Ventilation will be provided, by opening a window/door whenever possible. All ventilation systems are monitored by Chamberlain's facilities department.
- Signs are posted in classrooms, bathrooms, entry and exit areas with reminders on:

1. Hand washing and hand sanitizing
 2. Mask wearing
 3. Maintaining physical distance
 4. Following space markers in the classrooms
5. Avoiding the sharing of food, utensils, drinks and other personal items.
- Each classroom will be using one entry location and anyone entering the room will be required to use hand sanitizer upon entering and wear a mask.
 - Bathroom use – hand dryers are not used. Disposable towels are provided. Trash cans are located near the bathroom door, to encourage students/staff to use disposable towels when touching door handles and then discard in trash can.
 - Art supplies, electronic devices, games, learning aids are difficult to clean, therefore these should be limited to one group of students at a time and cleaned/disinfected before used by other groups of students.
 - Student individual items should be kept separate from others. Students will have a designated area/container/cubby to store any of their belongings.
 - Cleaning protocols are followed several times throughout the school day.

IV. Arrival to School:

- Upon arrival, day students will enter their classroom building and will remain there for the entire school day. Assigned staff will greet them to sign them in.
- Parents will complete the symptom checklist and sent it to school with their student or via electronic means.
- Residential students will be transitioned to their class by their classroom teachers and associates.
- All students/staff will be required to wear face masks, covering their nose and mouth. Extra masks will be available if needed.
- School staff will informally observe students throughout the school day and refer any student who may be symptomatic to the nursing department.

V. Day Students/School Day:

Can attend school as long as they have not come in close contact, within 6 ft. of a COVID-19 positive individual (for at least 15 minutes) and are showing no symptoms related to COVID-19.

- Day students will be a separate cohort and will not intermingle with residential students
- Hand sanitizer stations are available in all classrooms, office spaces and bathrooms are supplied with soap and water. Hand sanitizer stations consists of a wall dispenser, however washing your hands with soap and water for at least 20 seconds is the best practice

- Students and staff must wear a mask at all times covering their nose and mouth, with the exception of eating or mask breaks, identified by the staff/teacher. Parents are expected to supply their child with masks, however Chamberlain will have some available if needed. If

there is a medical reason a student cannot wear a mask; a face shield may be substituted.

- Students will be provided with 2 mask breaks daily. One will be an outdoor break and the 2nd will be lunchtime.
- School lunches:
 1. Lunches are prepared in the cafeteria and delivered to the classrooms.
 2. All lunches are individually packaged, as well as providing students with separate disposable utensils.
 3. Any meal offerings for special dietary needs will be clearly marked.
 4. Meals will all be picked up and delivered by staff.
 5. Students/staff will use hand sanitizer or hand washing before and after eating or drinking.
 6. Students will maintain social distancing guidelines while eating as they must remove their mask.
 7. While eating, masks should be placed on a paper towel or napkin, with the inside of the mask facing up.
 8. Eating surfaces will be cleaned and disinfected before and after eating.
- Any student showing signs or symptoms of COVID-19 will immediately be removed from the classroom and taken to a separate waiting area/room. Parents will be notified by Nursing with the expectation that they must be picked up by a parent/guardian.
- This waiting area/room will be supervised by staff. Whenever feasible, the student will have their own waiting room, without any other student. When this is not possible, and more than one student is assigned to the same waiting room, each student will remain 6 feet apart and wear a surgical mask (not cloth or a non-N95). If a student does not have this type of mask, one will be provided. The staff assigned to this waiting room will also be provided with appropriate PPE.
- Parents will be notified and will be required to pick up their child. Their child will not be permitted to go home on public transportation.
- If a student or staff member has COVID-19-like symptoms, they may only return to school after they have tested negative for COVID-19, have improvement in symptoms, and have been without a fever for at least 24 hours without the use of fever reducing medications.
- If at any time a student begins to show any symptoms, as described in the student assessment, the student should stay home.
- Anytime a student is not cooperative complying with these safety guidelines, a TEAM meeting will be scheduled to further discuss recommendations.

- Flu vaccinations are mandatory in Massachusetts for all students enrolled in school. All students must be vaccinated by December 31, 2020. Parents should make arrangements for this at the next scheduled school vacation period or over the Thanksgiving or winter break. Documentation is required to be submitted to the Nursing Dept.

VI. Outdoor Breaks:

- Upon entering and exiting classroom, students/staff will need to use hand sanitizer or hand washing.
- Cohorts will remain in separate areas than other student groupings.
- Any plastic or metal surfaces utilized outdoors will be cleaned and disinfected between cohort use.
- If 6 feet social distancing can be maintained, students/staff may take a break from wearing masks.
- If only 3 feet distance can be maintained, students/staff should continue to wear their masks.

VII. Safety for Physical Education Classes or other “increased respiration” classes:

- Any student whose parent has previously arranged private lessons at Burtwood Performing Arts Center for chorus, music, singing, or dancing classes, Chamberlain will continue to permit these classes remotely via Zoom.
- Physical Education class will follow these guidelines:
 1. If outdoors, masks will be optional ONLY when activities can occur with 10 feet of distance between individuals
 2. If outdoors and masks are worn by everyone, activities can occur with 6 feet of distance between individuals.
 3. If indoors, masks are required at all times by all individuals.

VIII. Medical Waiting Room:

- The #11 Pleasant Street building (which houses the nurse’s office) has been identified to be used as a waiting area for day students, separate from the nurse’s office, for any individual student presenting with COVID-19 symptoms.
- This room will be staffed.
- This room will be a self-contained space, with an exit/entrance and a dedicated bathroom.
- Masks are required for the student and the assigned staff member.
- Nurses or staff should have a N-95 mask whenever possible.
- All staff/ students in this designated area should maintain social distancing of at least 6 feet apart (and wearing masks).
- Hand washing or hand sanitizing will be done upon entering and exiting this space, as well as before and after eating.

- Whenever possible, windows or doors should be opened to create additional ventilation.
- If it is necessary for the student to consume food/drink, they should go outside whenever possible. If this is not possible, then only one

student at a time will be permitted to eat/drink as it is necessary for them to remove their mask.

- Residential students will be transitioned to a dorm that will be identified as the quarantine dorm. These guidelines are described in the COVID-19 Isolation Procedures.

IX. Dismissal from School:

- Prior to dismissal, check to be sure the student has all personal belongings before leaving, especially those that will require cleaning at home.
- Students are reminded to wash hands or use hand sanitizer prior to departure.
- Students will remain in the classroom until their transportation has arrived.
- Whenever possible exit doors should be propped open to avoid frequent touching of door handles.
- Day students are picked up by their transportation directly from their school building.
- The sending school districts transportation will arrive at 3:00 p.m. and wait in vehicles for staff to bring students outside.
- Residential students will transition back to their assigned dorms with staff on a staggered basis by classroom building.

X. Communication Protocols:

- Parents are required upon drop off (or send electronically) to complete the symptom checklist for their child.
- If a day student shows any COVID-19 related symptoms, they will be separated in the designated waiting area, until arrangements are made for parent pick-up.
- All policies and communications to parents are via postal mail and/or email at the beginning of the school year or upon enrollment and will be updated with any changes to pertinent policies.
- All relevant COVID-19 policies are posted on the school website.
- Anytime a student is in close contact to anyone testing positive, parents will be notified.
- If at anytime, a student's residence will be changed, parents will be notified.

XI. Cleaning and Disinfecting:

- Cleaning and disinfecting is completed daily for all classrooms and dorm spaces.
- Each classroom undergoes a daily fogging prior to the school day, using Electro Static Fogger with Virex Plus Disinfectant. In addition, school teaching staff will clean at mid-day, and after school as well as other times needed during the school day.
- The dorms also undergo cleaning and disinfectant multiple times per day: prior to and after all meals, and during the overnight shift 2 x.
- High touch surfaces (door handles, light switches, toilet seats, faucets) are cleaned and disinfected 3 x daily and/or in between use.
- Desks are cleaned and disinfected daily.
- Maintenance staff will supply teachers/dorm with approved cleaning supplies, soap, hand sanitizer refills as needed.
- Electronics should be cleaned following manufacturers guidelines.
- Sharing of items is not recommended, if necessary, cleaning between use will be done.
- Outdoor surfaces including plastic and metal should be cleaned and disinfected daily.
- Bathrooms will be cleaned with disinfectant wipes after each use.

XII. Residential Students/Dorm:

(Refer to EEC Congregate Care Regulations for complete protocols)

- Dorm staff are required to clean/disinfect 3 x daily: Prior to breakfast, prior to dinner, and after dinner. In addition to frequent disinfecting of high touch surfaces: door handles, sinks, faucets, refrigerator door, t.v. clicker, etc.
- Dorm staff are required to wear a mask while indoors and interacting with students.
- Any student showing symptoms will be required to wear a mask and will be isolated until further determination is made.
- Dorms will open windows/doors as often as possible to help with ventilation.
- Dorm staff will frequently observe students for any acute respiratory illness, including cold and flu symptoms, and report to Nurse.
- Dorms will not socialize with other dorms, to keep contact with others to a minimum.
- Community activities will consist of those where social distancing can be followed, i.e. hikes, parks, beach, and other outdoor activities.
- All campus departures and return dates must be planned and approved in advance, with the exception of medical emergencies. See Re-entry Protocols listed below.
- It is recommended for students to have a COVID-19 test completed prior to their return to Chamberlain regardless of length of absence from campus. This will need to be done at home PRIOR to returning to school.
- Parents/guardians are asked to complete a symptom checklist upon the students return to campus (Chamberlain will provide upon returning).
- Following school vacation periods all students will be required to return by a specified date. This will allow all students requiring quarantine to begin and end the 14 - day period at the same time,

reducing the disruption to the learning and dormitory environment. This 14-day quarantine is not necessary if they produce a negative test result.

- Hand sanitizer is available in all the dorms. This consists of a wall dispenser, however washing your hands with soap and water for at least 20 seconds is the best practice.
- Any student showing signs or symptoms of COVID-19 will be quarantined in a separate dorm whenever possible. If not available, the student will remain in their bedroom and the room/area will be closed off to the remainder of the dorm. A cleaning protocol will be followed to reduce surface contamination. Students will be expected to wear a mask and staff will be provided with appropriate PPE.
- On campus visitation is discouraged during COVID-19, however parents requesting to visit their child must get prior approval from a Chamberlain Administrator as special safety protocols must be implemented during this visit (see protocol below).
Chamberlain School will support alternative electronic methods for communication with family's, i.e. zoom, skype, etc.
- Anytime a student is not cooperative complying with these safety guidelines, a TEAM meeting will be scheduled to further discuss recommendations.
- Flu vaccinations are mandatory in Massachusetts for all students. Students must be vaccinated by December 31, 2020. Parents should make arrangements for this at the next scheduled school vacation period or over the Thanksgiving or winter break. Documentation is required to be submitted to the Nursing Dept.

XIII. General Visitors and/or Volunteers:

- Visitors to Chamberlain School are discouraged.
- All visitors are required to enter the barn building where the front office is located while school is in session. There is only one entrance door that will be used.
- There are no classrooms assigned to this building.
- All visitors must be wearing a mask upon entering this building.
- Parents/Guardians are required to call the office and/or dorms to meet students in the main driveway.
- It is recommended that the same adult drop off and pick up the student each day.
- All visitors will be visually screened and logged in if they enter the building.
- The log will include: date, arrival/departure times, area visited within the building/school grounds, and contact phone number.
- Visitors will be restricted from entering classroom buildings or dorms and will only remain in the front office waiting area or wait in their vehicles.

- Parent contact, school meetings with outside team members should be done via virtual communication whenever possible.
- The office staff will be required to enforce this protocol.

XIV. Re-Entry from a Home Visit, without showing any COVID-19 symptoms:

During re-entry from a home visit your child will adhere to the following as long as they are not showing symptoms:

- Students who have received a negative COVID-19 test, will be required to go to a re-entry dorm for a period of 3 days, to ensure that no symptoms appear.
- Students who have NOT taken a COVID-19 test, will be required to go to a re-entry dorm for a period of 14 days, to ensure that no symptoms appear.
- Stay in their assigned bedroom as much as possible.
- All common areas will be disinfected frequently.
- Ventilation with open windows to occur as often as possible.
- Students are required to wear masks outside of their bedroom.
- While outside, if 6 ft. social distancing cannot be practiced, masks are required.
- Students are allowed to sit outside on the deck or in the front or back yard of their assigned dorm, with staff permission/supervision.
- Students may be permitted to go for a walk with staff, however, cannot visit other dorms/buildings or areas that are occupied with other students.
- Students will not travel or visit inside any other building on campus during this “re-entry period” and will be provided school work in their dorm via Zoom or other means.
- Notify staff or nursing if the student shows any symptoms of an illness.
- Staff will wear a mask at all times

Chamberlain will have an array of activities available during this “re-entry period” to keep students engaged.

- Movies with masks
- Puzzles
- Arts and crafts (painting, jewelry making, models, clay, drawing)
- Knitting, sewing
- Video/ computer games, time limited
- baking/cooking
- Walks/outdoor exercise
- Reading

XV. Student is Symptomatic at Home:

- Do not send the student to school, monitor, and contact the student’s physician.
- Call Chamberlain School’s nursing department to inform them of symptoms.

- The student should get tested at a COVID-19 testing site in their community.
- Isolate at home until test results are returned.
- If negative for COVID-19, the student should remain at home until they have been fever free for at least 24 hours, without the use of fever reducing medication.
- If positive for COVID-19, the student should remain at home (unless medical care is needed), monitor symptoms, notify the school and any personal close contacts. The student should remain in isolation at home for **10 days. They can resume activities after the 10 days as long as they have gone for 24 hours without a fever and without taking fever-reducing medications, and have experienced an improvement in other symptoms, such as cough.**

XVI. Staff is Symptomatic at Home:

- Do not come to work and notify your direct Supervisor.
- Call Chamberlain’s Nursing Dept. to inform them of symptoms.
- Contact your healthcare provider.
- It is recommended all staff with symptoms get tested at one of the Massachusetts test sites, or by Chamberlain Nursing dept.
- Isolate at home until test results are returned.
- If negative for COVID-19, staff should remain at home until they have been fever free for at least 24 hours, without the use of fever reducing medication.
- If positive for COVID-19, staff should remain at home (unless medical care is needed), monitor their symptoms, notify the school of any personal close contacts at the school. The staff should remain in isolation at home for **10 days. They can resume activities after the 10 days as long as they have gone for 24 hours without a fever and without taking fever-reducing medications, and have experienced an improvement in other symptoms, such as cough.**
- It is recommended that all staff symptomatic get tested.

XVII. Student is Symptomatic in School:

- Teacher immediately notified the School Nurse if any student is exhibiting symptoms related to COVID-19.
- The School Nurse will evaluate the student’s symptoms and if determined they are possibly related to COVID-19, day students will be placed in the designated waiting area (guidelines in section VIII. will be followed)
- Day students will wear a mask in the designated waiting area until their parent/ guardian can pick them up.
- Students will not be permitted to use public transportation or district transportation to go home.

- Any residential student will be placed in a “quarantine dorm” whenever possible and the following Isolation Protocols will be followed.
- Student should get tested at a community testing site, or at Chamberlain if possible.
- Isolate at home/school until test results are returned.
- If negative for COVID-19, the student should remain at home for day student, and in a quarantine dorm if residential student, until they have been fever free for at least 24 hours, without the use of fever reducing medication.
- If positive for COVID-19, the student should remain at home/quarantine dorm (unless medical care is needed), monitor symptoms, notify the school and any personal close contacts. **The student should remain in isolation for 10 days. They can resume activities after the 10 days as long as they have gone for 24 hours without a fever and without taking fever-reducing medications, and have experienced an improvement in other symptoms, such as cough.**

IX. Staff is Symptomatic at Work:

- Immediately notify the direct supervisor to arrange for coverage.
- Notify the School Nurse of symptoms and if determined they are possibly COVID-19 related, the staff will depart school grounds.
- The staff member should get tested at community testing site, or from Chamberlain’s Nursing Dept.
- Isolate at home until test results are returned.
- If negative for COVID-19, the staff should remain at home until they have been fever free for at least 24 hours, without the use of fever reducing medication.
- If positive for COVID-19, the staff should remain at home (unless medical care is needed), monitor symptoms, notify the school and any personal close contacts. **The staff should remain in isolation at home for 10 days. They can resume activities after the 10 days as long as they have gone for 24 hours without a fever and without taking fever-reducing medications, and have experienced an improvement in other symptoms, such as cough.**

X. Close Contact with an Individual who has Tested Positive:

Defined by: “those who have been within 6 feet of distance of the individual for a minimum of 15 minutes, while the person was infectious”

- If you have been in close contact notify the school’s nursing department
- **Any person experiencing COVID-19 symptoms after being in close contact to a person who has tested positive, must remain in quarantine for the full 14 days, even if testing negative.**
- **If you have had no symptoms and a negative test, which was taken on day 5 or later of exposure, after 7 days of quarantine (from your last contact with this person), you may be allowed to leave quarantine on day 8.**
- **If you have not had any symptoms and do not have a test, you may be allowed to leave quarantine on day 11, after 10 days of quarantine.**

- You should continue monitor yourself for symptoms for the full 14 days, and if you develop any symptoms, contact School Nursing Dept. and contact your health care provider and be re-tested.

XI. Isolation Protocol for Residential Symptomatic Student

(fever 100.0 or greater with dry cough, body aches or other COVID-19 related symptoms) Nurse **must** be contacted first to determine need for isolation. If a student needs to be isolated due to symptoms of Covid-19 the following steps should be followed:

- The student should be brought to the identified “quarantine dorm”
- The school nurse will contact a healthcare provider and Middleboro Board of Health to review the risk assessment and discuss laboratory testing and control measures.
- Nursing Dept. in consultation with the Board of Health, parents, and funding agency, will determine the best plan for isolation/quarantine. Specific guidelines must be met if a student is able to go home for this isolation period.
- The bedroom windows should be opened as well as the bathroom window to keep good ventilation. The door to the room should also be kept open to increase ventilation of the room.
- The student is allowed access to the bathroom when needed but should otherwise remain in the bedroom and should not have access to the remainder of the house. Staff should remain in the living room as much as possible.
- Limit the number of staff interacting with the student and make sure they are maintaining a six foot distance from the student at all times with the exception of an emergency situation. (there are tape lines in bedroom that staff should not cross unless an emergency arises)
- Students should wear a mask as much as possible to contain infectious secretions. If the student cannot tolerate the mask, a face shield will be worn and rigorous respiratory hygiene should be followed: ie: covering any cough/sneeze with either disposable tissues or paper towels. All paper products used to cover cough/sneeze should be disposed of in a double bagged, lidded trash receptacle in the student’s room (preferably the larger, thicker black trash bags)
- Staff/caregiver should wear a tight fitting mask (ensure mouth and nose are covered) and gloves whenever within 6 feet of the student. Masks should not be touched or handled while using and if the mask gets dirty or wet from secretions it should be replaced immediately. Remove the mask without touching the front- either untie it or remove the loop from behind the ear with one gloved finger. Masks should be disposed of in double bagged receptacle and vigorous hand washing should be performed before and after putting on and taking off masks and gloves. **MASKS AND GLOVES SHOULD NOT BE REUSED!**

- Surfaces in the room where a student is residing should be disinfected at the beginning and end of every shift. This should include bedside table/dresser, bed frame and any other furniture in the room.
- The bathroom that the student is using should also be disinfected at beginning and end of every shift. The supplied disinfectant should be used first followed by cleaning with a solution that is 1 part bleach to 9 parts water.
- Student's clothes, bed linens and bath towels/face cloths should be washed in water that is 140- 194 degrees with regular laundry detergent and dried thoroughly on the hottest setting. Any student laundry/lines should be kept in a separate laundry bag and do not shake it at any time. Any contaminated linens should also avoid coming into contact with staff's skin or clothes.
- Gloves and protective clothing (gowns) should be used when cleaning surfaces or handling any soiled clothing/linens. Hand hygiene should be performed before and after removing gloves. ***This means you are washing your gloves while still on your hands before you remove them to minimize contamination***
- Gloves, masks and other waste generated during isolation should be placed in a lidded trash receptacle in a student's room before being disposed of as infectious waste. All infectious waste should be double bagged.

If at any time due to the number of students with COVID-19 symptoms or positive testing, Chamberlain may be required to utilize other dorms for quarantining students. It is always our goal for students not to remain in dorms with other students not showing symptoms. However, if due to space limitations, it is necessary to house students together, careful planning will be done to minimize/limit any contact the identified student will have with others in the dorm. A separate bedroom will be assigned and other whenever possible a separate bathroom. Other students will be separated from this resident as much as possible. The resident will be required to wear a mask except when alone in his/her bedroom. Daily cleaning/disinfecting of all areas/surfaces will be completed. (see page 11 and page 14 for more information).

If any staff caring for an isolated student develops any symptoms, they should contact their primary care provider and wear a mask when travelling to seek care. The staff should avoid taking any public transportation and can be transported in a private vehicle with all the windows open if possible. The symptomatic staff should be advised to continually perform respiratory and hand hygiene and to remain as far away as possible from others while in transit to a healthcare facility. Any surfaces in the vehicle the staff is transported in should be cleaned with disinfectant first and then the diluted bleach solution.

A variety of activities will be provided to entertain and keep the student occupied. This will include assigned school work, craft projects, movies, etc.

XII. Presence of Multiple Cases in School:

- If there is more than one confirmed COVID-19 case (students or staff) in the school at one time, or if there is a series of single cases in a short time span, school nursing and an administrator will work with the Middleboro Board of Health to determine if it is likely that there is a transmission occurring at the school.
- Based on the recommendations of the Board of Health, the recommended steps will be followed.
- DESE will be notified and consulted with before any final decisions made on any school closure recommendation.
- For each individual case, students or staff that have been in close contact will need to quarantine and be tested. Close contact is defined as “those who have been within 6 feet of distance of the individual for a minimum of 15 minutes, while the person was infectious.”
- Deep cleaning and disinfecting measures will be followed.
- Parent notification and school district notification will take place if their child has come in contact with an infectious person (staff or student).
- Instructions to families and staff will be provided if the school is recommended to close for any amount of time.

XII. Family Visitation Guidance

All visits will be required to get prior administrative approval. Limiting the number of guests will help the school minimize the risk of spreading COVID-19. Whenever possible, Chamberlain recommends using electronic methods for students and families to connect. However, should an in person visit be warranted, Chamberlain School will comply with the following:

- All visits must be approved in advance
- Limit the number of visitors per student to not exceed 6 people
- All visitors must be logged, to include: name, date of visit, staff on shift, contact information.
- Visits will be scheduled in a staggered fashion, in order to allow for appropriate social distancing and avoid overlaps.
- One day prior to the scheduled visit, Chamberlain will identify a staff member to contact visitor to review screening protocols and review details of the visit. The symptom checklist will be reviewed with this visitor at this time. If the visitor answers yes to any of the screening questions, the visit will be cancelled.
- Visitors from an identified high risk state will not be allowed to visit without a negative COVID test or their return to Massachusetts was at least 14 days prior.
- Upon arrival for scheduled visit, all visitors will again be screened using the COVID symptom checker prior to meeting with student.
- Anyone with symptoms including fever, cough, shortness of breath, sore throat, muscle pain, chills, or new loss of taste or smell, will not be permitted to visit.
- Visitors are not permitted to visit if they have tested positive for COVID-19 in the past 14 days or if they have been ordered to quarantine due to exposure.

- Hand sanitizers, wipes, and trash disposal will be available/accessible during all visits.

Scheduled Visit:

All visits for students and families should occur outside whenever possible. Visits can use outdoor decks, porches, grass areas, or other outdoor areas that are conducive to maintaining social distance as well as limit interactions with other students.

Chamberlain School may allow for indoor visitation only if certain precautions are followed in order to reduce the risk of transmission:

- The dorm where the resident lives must not have had any confirmed or suspected COVID-19 cases for students or staff in the past 14 days.
- Whenever possible, Chamberlain will identify a location for this visit to occur which will not be in a dorm building, i.e. cafeteria or empty building.
- The indoor space should allow for social distancing
- This space should have proper ventilation/filter system. Open door or window to circulate the air, whenever possible.
- Hand hygiene must be adhered to prior to the start of visit (handwashing or sanitizing must be done prior to and following visit by all parties)
- Face masks must be worn by all visitors including staff/students.
- Visitors should remain 6 ft. away from each other, only brief physical contact should be permitted if necessary (less than 15 min.)
- Hugging should only be done with faces in opposite direction and avoid kissing.
- Cleaning and disinfecting of the designated indoor space, including high-touch surfaces will be completed using an appropriate approved disinfectant.
- Sharing items during visit should be avoided as much as possible.
- Food should not be shared off the same plate or using the same utensils. Drinking should not occur from the same container. Each person should have their own utensils/plate/cups whenever food is consumed.
- Any left over food should be taken by the visitor or disposed of.
- Only food in an unopened container can be given to the student to return to the dorm with.
- Any items given to the student during this visit will be disinfected prior to student bringing it back to his dorm.
- Refusal to follow health and safety precautions may result in the termination of the visit.

Chamberlain International School COVID-19 Symptom Assessment for Students

(To be completed by a parent, when possible)

Student: _____

1. Please check off any **NEW** symptoms your child is are having that is not due to another identified health problem (i.e. allergies):

- Fever (100.0 or higher)
- Cough (new or worsening)
- Shortness of breath (new or worsening)
- Fatigue (new tiredness doing normal activities)
- Body Aches
- Headache
- Sore Throat
- Loss of smell or taste (new)
- None of the Above

2. Has your child come in close contact (within 6 feet) with someone who has a laboratory test confirmed COVID-19 diagnosed in the past 14 days?

- Yes
- No

3. Has your child travelled outside your state in the last 14 days?

- Yes, where? _____
- No

4. Has your child been tested or diagnosed with COVID-19?

- Yes, diagnosed with COVID-19 on _____
- Yes, tested and negative for COVID-19 on _____
- No

Daily Disinfecting Checklist



This checklist must be completed in addition to the daily cleaning of all surfaces/areas. Each dorm/building that has been occupied at any time with staff/students, will open windows DAILY to circulate the air. This includes all common areas including: living room, kitchen, bathrooms and also bedrooms

This should include (do not use of food surfaces):	Date	Shift	Time	Staff signature
<i>Desks</i>				
<i>Hand rails</i>				
<i>Door knobs/handles</i>				
<i>Sinks/Faucets</i>				
<i>Window sills</i>				
<i>Light Switches</i>				
<i>Equipment knobs/controls</i>				
<i>T.V. clicker</i>				
<i>Shared gaming systems</i>				
<i>Cabinet/drawers knobs and handles</i>				
<i>Chair arms</i>				
<i>Telephones</i>				
<i>Refrigerator door</i>				
<i>Soap Dispensers</i>				
<i>Toilet flusher</i>				
<i>Paper towel dispenser</i>				
<i>Bathroom fixtures</i>				
<i>File drawers</i>				
<i>Fax machines/copiers</i>				
<i>Vans: door handles, radio knobs, seats, steering wheel, shifts</i>				

This disinfecting should be completed at the following times:
 Prior to breakfast in each dorm
 After breakfast in each dorm
 Prior to school at each location
 Prior to lunch being served
 After school/classroom departure

Prior to dinner in each dorm
After dinner in each dorm
During the overnight shift at least 2 x
Vans should be completed before and after school each day